

Landlord Mailbox Information for Tenants of 310 King St N



Image 1: Street view of the front of 310 King, Unit 1 entrance.



Image 2: View of entrance to Unit 2.

FAQ's



Image 3: Lower entrance to laundry room.

1. Where is the landlord's mailbox located?

The landlord's mailbox is located in the **laundry room**. In the **basement** underneath unit 3, at the **rear of the building**.

2. What do I use it for?

The landlord mailbox is there for convenience. It allows you to give us important things such as; cheques, keys, parking passes and documents without having to arrange a meeting or spending time and money on postage.

3. Is it a secure mailbox?

Yes. Our landlord mailbox is locked so that only Wolverine Property Management staff have access to the contents.

4. How often does the landlord mailbox get checked?

The mailbox is checked regularly. Whenever staff are on site they will check for new mail.

5. What about the mailbox at the front of the house?

The mailbox located beside the front door is Unit 1's tenant mailbox. It is not locked, those living in the house will receive their mail in this mailbox. Likewise, the mailbox located on the left side of the house is Unit 2's tenant mailbox. Please do **NOT** put anything for the landlord in the tenant's mailbox.

6. Should I email you when I use the Landlord's mailbox?

You don't have to, but it's ok if you do.



Image 4: Landlord's mailbox up close.



Image 5: Stairwell leading into lower basement laundry room.