

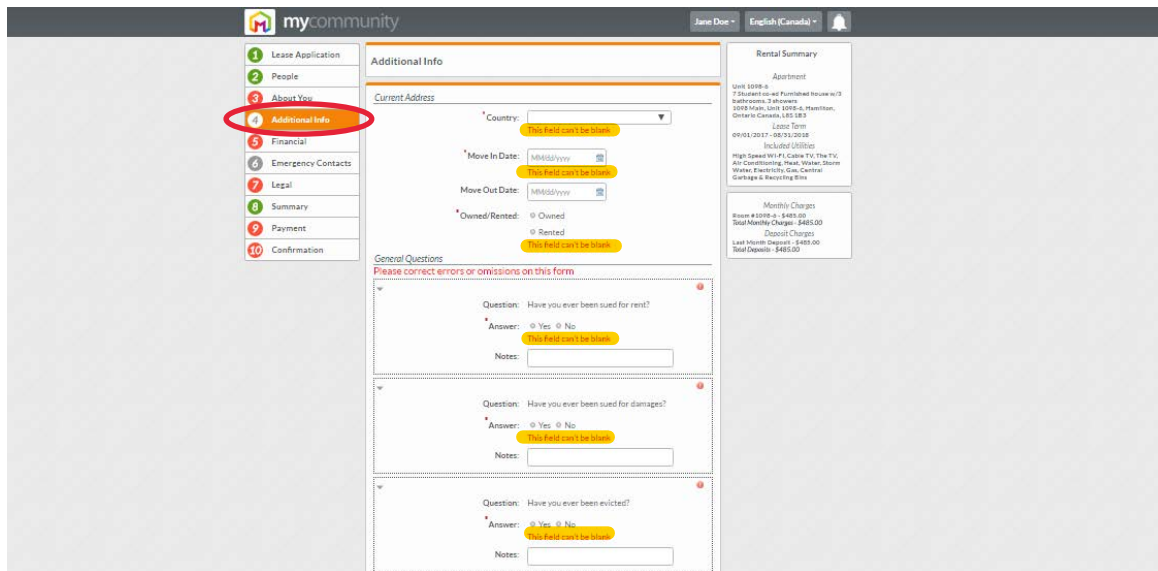
## PROSPECT PORTAL

### THE TEN STEPS OF THE LEASE APPLICATION

#### STEP 4: ADDITIONAL INFORMATION

(Screenshot 1 of 2)

Fill out the required information and click **[save]** then **[next]**.



**mycommunity** Jane Doe English (Canada)

**Additional Info**

**Current Address**

\* Country:  **This field can't be blank.**

\* Move In Date:  **This field can't be blank.**

\* Move Out Date:  **This field can't be blank.**

\* Owned/Rented:  Owned  Rented **This field can't be blank.**

**General Questions**

Please correct errors or omissions on this form

Question: Have you ever been sued for rent?  
 \* Answer:  Yes  No **This field can't be blank.**  
 Notes:

Question: Have you ever been sued for damages?  
 \* Answer:  Yes  No **This field can't be blank.**  
 Notes:

Question: Have you ever been evicted?  
 \* Answer:  Yes  No **This field can't be blank.**  
 Notes:

**Rental Summary**

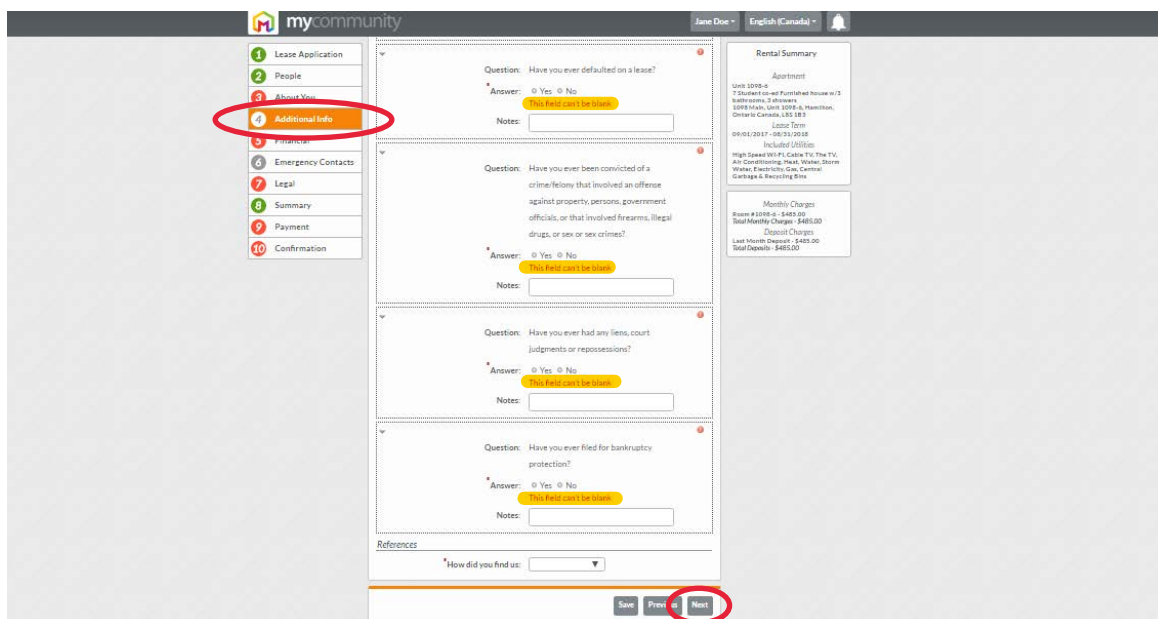
Apartment  
 Unit 1018-6  
 7 Bedrooms w/ 4 Full Bathrooms w/ 3  
 Bathrooms, 3 Showers  
 2018 Move, Unit 1018-6, Hamilton,  
 Ontario Canada, L8T 1B7

Lease Term  
 09/01/2017 - 09/30/2025

Included Utilities  
 High Speed WiFi Cable TV, The TV,  
 Air Conditioning, Heat, Water, Storm  
 Water, Electricity, Gas, Central  
 Garage & Recycling Bins

Monthly Charges  
 Rent # 1018-6 - \$445.00  
 Total Monthly Charges - \$445.00

Deposit Charges  
 Last Month Deposit - \$445.00  
 Total Deposits - \$445.00



**mycommunity** Jane Doe English (Canada)

**Additional Info**

Question: Have you ever defaulted on a lease?  
 \* Answer:  Yes  No **This field can't be blank.**  
 Notes:

Question: Have you ever been convicted of a  
 crime/felony that involved an offense  
 against property, persons, government  
 officials, or that involved firearms, illegal  
 drugs, or sex or sex crimes?  
 \* Answer:  Yes  No **This field can't be blank.**  
 Notes:

Question: Have you ever had any liens, court  
 judgments or repossessions?  
 \* Answer:  Yes  No **This field can't be blank.**  
 Notes:

Question: Have you ever filed for bankruptcy  
 protection?  
 \* Answer:  Yes  No **This field can't be blank.**  
 Notes:

**References**

\* How did you find us:

Save Print **Next**

**Rental Summary**

Apartment  
 Unit 1018-6  
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 Last Month Deposit - \$445.00  
 Total Deposits - \$445.00

**IMPORTANT:** The portal will prompt you (messages in red) if there is missing information.

**IMPORTANT:** When filling out the **Current Address** information the Move-In date and Move-Out Date are regarding the current place you are living. **NOT** the rental property you are filling out this application form for.

The screenshot shows the 'mycommunity' Prospect Portal interface. On the left is a navigation menu with 10 steps: 1 Lease Application, 2 People, 3 About You, 4 Additional Info (highlighted in orange), 5 Financial, 6 Emergency Contacts, 7 Legal, 8 Summary, 9 Payment, and 10 Confirmation. The main content area is titled 'Additional Info' and contains a 'Current Address' section (circled in red). This section includes fields for Country (Canada), Street Number (12), Street Name (Street), Suite Number, Province (Ontario), City (Hamilton), and Postal Code (L9H 3T5). Below these are 'Move In Date' (09/01/1998) and 'Move Out Date' (empty) fields, both circled in red. At the bottom of this section are radio buttons for 'Owned/Rented' (Owned or Rented). To the right is a 'Rental Summary' box with details for Unit B-1, including bedroom/bathroom counts, address, and lease term. Below that is a 'Monthly Charges' box showing \$480.00 for Bedroom # B-1 and a 'Deposit Charges' box showing \$480.00 for the last month deposit. The user's name 'Jane Doe' and language 'English (Canada)' are visible in the top right.